Quick Help for Resource Lists

Resource Lists

With a Resource List, you can collect information about the titles that interest you, and then edit and print the list.

You can use the list for finding the titles on the library shelves and when researching a classroom project or report.

You may just want to keep a handy list of books to read.

You may be able to create more than one Resource List, if needed.

To add a new List, click Add List.

To change the name of a List or change its Public status, click .

To delete a List, click .

If you make any of your Lists Public, other users can see it on the **Public Lists** tab. You, however, are the only person who can edit or delete the List. If any of your Lists are Public, a appears next to the List name.

Otherwise, a List is for your use only; no one else can view or make changes to a non-Public List.

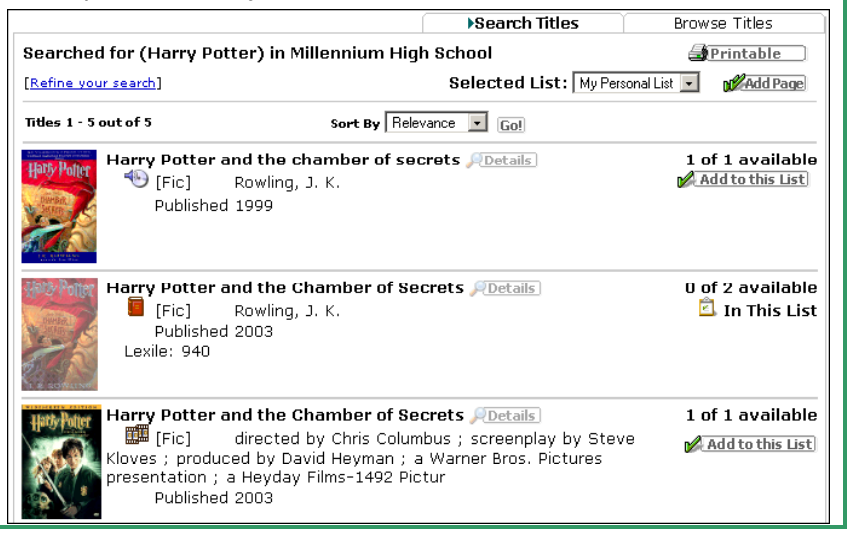
Adding items to a Resource List

Whether you are performing a Library Search, a Textbook Search, a Media Search, or an Asset Search, you can create a list of the titles (or assets) that interest you.

From a search results list, when you find a title that interests you, select a List next to **Selected List** and click Add to this List to add the title to your List.

Titles you've already added to the selected List display **In This List**.

If you want to add *all* the search results on the page, click Add Page at the top of the page.



Viewing your Resource List

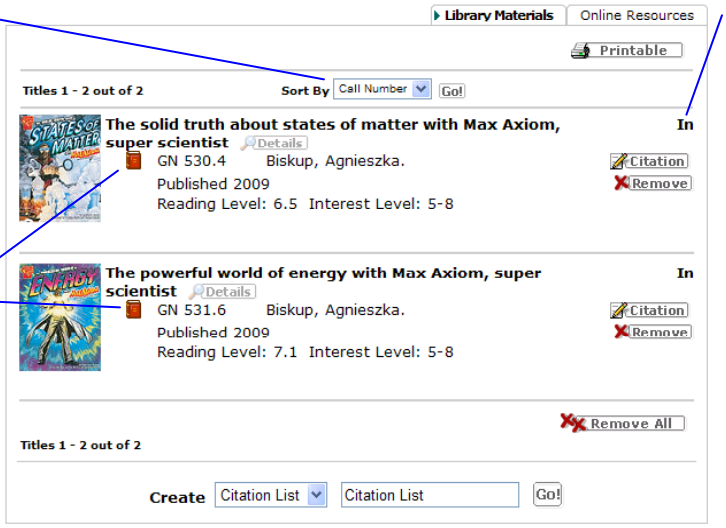
Based on the products your district or school has purchased and the permissions granted, you might have tabs for Library Materials, Textbooks, Assets, and Media when you open a **Resource List**.

Sort the List any way you want and click Go!.

To reverse the sort order, click Go! again.

These symbols show you what each title is: a book, a video, an audiotape, etc. (You can find descriptions for all of the symbols in the help topic.)

To empty your List, click Remove All.



In and **Out** indicate whether the title is available or not.

To delete a title from the List, click Remove.

If you log in to Destiny, your List is saved when you log out.

This allows you to do some searching from the library search station, or your computer at home, and add all the titles to the same List.

If you're not logged in, make sure to print your List before leaving the **Catalog**.

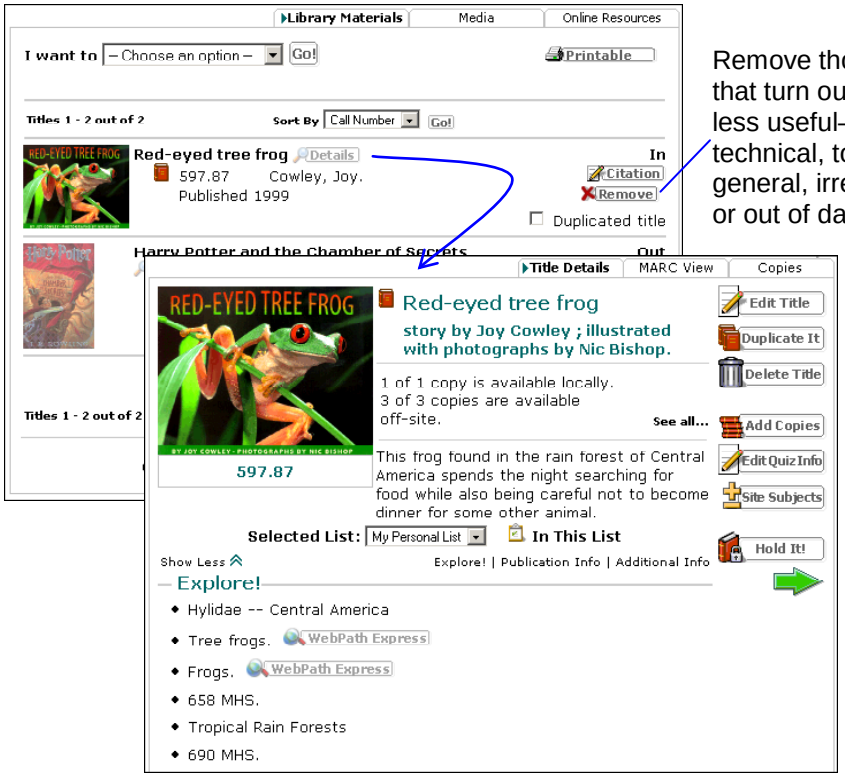
Using Resource Lists for your research

When viewing your search results lists, add the titles that look promising to your List.

As you continue to do your research and find new materials, add them to your List, too.

To discover more information on a topic, click Details next to a title in your List.

Here you can view information about the book and links to related information and resources.



Remove those titles that turn out to be less useful—too technical, too general, irrelevant, or out of date.

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Creating a bibliography from your Library Materials or Media List

After adding library or media titles to your List, you can generate a bibliography from it:

If you just want a printer-friendly version of your List, make sure that it's sorted the way you want it. Then, click Printable.

If you want a more formal reading list, a bibliography formats the title information using MLA guidelines, but also includes the call number for the title, which makes it easier to find on the shelves.

1. At the bottom of your List, go to **Create** and select "Bibliography".
2. Enter a name for the bibliography and choose the way you want it sorted.
3. If you want the bibliography to show any notes recorded for each title (the book summary that appears at the top of the **Title Details** page), select the "Show notes" check box.
4. Click Go!.

Graphic books

Sorted by Call Number / Author

GN 530.4 Biskup, Agnieszka. The solid truth about states of matter with Max Axiom, super scientist. Mankato, Minn. : Capstone Press, c2009.
In graphic novel format, follows the adventures of Max Axiom as he explains the science behind states of matter.

GN 531.6 Biskup, Agnieszka. The powerful world of energy with Max Axiom, super scientist. Mankato, Minn. : Capstone Press, c2009.
In graphic novel format, follows the adventures of Max Axiom as he explains the science behind energy.

Check with your teacher to find out which bibliography style you should use.

Creating a citation list from your Library Materials or Media List

If you keep your List updated with all the materials that you used for a paper, you can generate a citation list with it. At the bottom of the List is a **Create** list. Select the Citation List option, type in a name for the list, and click Go!.

If some of the entries aren't as complete as you would like, click Citation next to the title to update the information.

Don't forget to add entries for other sources like web pages, and journal and newspaper articles.

Citation List

Biskup, Agnieszka. *The powerful world of energy with Max Axiom, super scientist.* Mankato, Minn.: Capstone Press, 2009. Print.

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Check with your teacher to find out which information your citations must contain.

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